



Anne B. Wicks  
Executive Officer

DISTRICT OF COLUMBIA COURTS  
Administrative Services Division  
Office: Gallery Place  
616 H Street NW, 6<sup>th</sup> Floor  
Washington, DC 20001  
Mailing Address: 500 Indiana Avenue NW  
Washington, DC 20001-2131



Louis W. Parker  
Administrative Officer

AMENDMENT NO. 2

TO: ALL PROSPECTIVE BIDDERS

AMENDMENT

ISSUE DATE: August 24, 2015

SUBJECT: Solicitation No. DCSC-015-RFP-0056

FOR: Update DC Court's Access Control System

BID CLOSING DATE: September 11, 2015, at 3:00 p.m., local time.

The subject RFP is amended as follows:

1. Page 1, Section A.

Delete in its entirety and substitute the following:

CLOSING DATE: September 15, 2015, at 3:00 p.m., local time.

2. Page 32, Section L.1.2.1:

Delete in its entirety and substitute the following:

L.1.2.1 Pre-Proposal Conference & Site Visit:  
September 01, 2015 at 9:00 AM – 1:00 P.M  
Moultrie Courthouse  
500 Indiana Avenue NW  
Executive Office Conference Suite 6680

3. Page 40, Section L.5.1

Delete in its entirety and substitute the following:

L.5.1 Any prospective offeror desiring an explanation or interpretation of this solicitation must request it by email no later than **September 4, 2015**. Requests should be directed to the procurement contact person at the e-mail address listed in Section L.4. Any substantive information given to a prospective offeror concerning a solicitation will be furnished promptly to all other prospective

offerors as an amendment to the solicitation, if that information is necessary in submitting offers or if the lack of it would be prejudicial to any other prospective offerors. Oral explanations or instructions given before the award of the contract will not be binding.

**ALL OTHER TERMS AND CONDITIONS REMAIN UNCHANGED**

One (1) copy of this amendment is being sent to only those offerors who received a copy the solicitation. Offerors shall sign below and attach a signed copy of this amendment to each bid to be submitted to the Court in response to the subject solicitation.

Proposals shall be mailed or delivered in accordance with the instructions provided in the original solicitation documents.

Offeror(s) shall submit their proposals in sealed envelopes, identified on the outside by the solicitation number and submission date, in accordance the instructions provided in the original solicitation documents. This amendment, together with your bid must be received by the District of Columbia Courts no later than the date and time specified for the proposal submission.

Revisions or price changes occasioned by this amendment must be received by the Courts no later than the date and time set for proposal submission. Failure to acknowledge receipt of this amendment, for the subject solicitation may be cause for rejection of any bids submitted in response to the subject solicitation.

This Amendment Number (1) is acknowledged and is considered a part of the proposal for Solicitation Number DCSC-15-RFP-0056, Update DC Court's Access Control System.

\_\_\_\_\_  
Geoffrey Mack  
Contracting Officer

This amendment is acknowledged and is considered a part of the subject solicitation.

\_\_\_\_\_  
Signature Authorized Representative

\_\_\_\_\_  
Date

\_\_\_\_\_  
Title of Authorized Representative

\_\_\_\_\_  
Name of Firm