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AMENDMENT NO. 0002

TO: ALL PROSPECTIVE OFFERORS

**AMENDMENT
ISSUE DATE:** December 21, 2016

SUBJECT: Solicitation No. CPFMD-17-1115 - District of Columbia
Court of Appeals Audiovisual Update Project

**PROPOSAL
SUBMISSION
DATE:** Friday, December 30, 2016, by 12:00 pm, Eastern
Standard Time

The subject solicitation is amended as follows:

1. The RFP, **Section M.4.1.2.a.b.c.**, "Technical Approach to Performing the Work – 10 points, **"DELETE"** in its entirety. Insert the following:

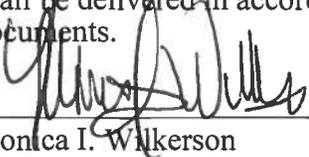
Quality Control Plan – 10 points

The Offeror shall provide samples of reports, logs, and other documentation used for similar work on other projects. In addition, a detailed project specific quality control plan shall be submitted with the Technical Response and listed under TAB F for the Courts review and approval.

2. The RFP, **Section M.2, Tab F** is **"DELETED"** in its entirety and insert the following:
TAB F – Quality Control Plan – The Offeror shall provide samples of reports, logs, and other documentation used for similar work on other projects. In addition, a detailed project specific quality control plan shall be submitted with the Technical Response and listed under TAB F for the Courts review and approval.
3. Please see **Attachment A** to this Amendment No. 0002 – "Round 2 – Responses to Questions" Posed after Pre-proposal Conference and Site Visit (walkthrough) conducted on November 22, 2016 and December 12, 2016.
4. Please see **Attachment B** to this Amendment No. 0002 – "Pre-Proposal Meeting Sign-In Sheet for December 12, 2016."

ALL OTHER TERMS AND CONDITIONS REMAIN UNCHANGED

One (1) copy of this amendment is being sent to all prospective Offerors. The prospective Offeror shall sign below and attach a signed copy of this amendment to each proposal to be submitted to the Courts in response to the subject solicitation or otherwise acknowledge this amendment with the signed offer as stated in the original solicitation documents. Proposals shall be delivered in accordance with the instructions provided in the original solicitation documents.



Monica I. Wilkerson
Procurement and Contracts Attorney Advisor

Acknowledgement of this Amendment, together with the Offeror’s proposal, must be received by the District of Columbia Courts as stated in the solicitation no later than the closing date and time specified above for the receipt of proposals.

Failure by the Offeror to properly acknowledge receipt of this Amendment Number 01 may be cause for rejection of the proposal submitted by the Offeror in response to the subject solicitation.

This Amendment Number 0002 is acknowledged and is considered a part of the proposal for Solicitation Number CPFMD-17-1115 – District of Columbia Court of Appeals Audiovisual Update Project

Signature of Authorized Representative

Date

Name of Authorized Representative

Title of Authorized Representative

Name of Offeror

ATTACHMENT A

District of Columbia Court of Appeals Audiovisual Update Project - CPFMD-17-1115
Round 2: Responses to Questions Proposed by Potential Offers

Solicitation questions and answers: Round 02

Question 1. In the past performance requirements, you ask for (2) past jobs that have live production affiliations. Our other (5) past performance example will show our competency with a system like this. Our company has reviewed the needs of the solicitation and feels that we can fulfill this requirement flawlessly. With that being said, the live production industry is not something that we have experience with. Will this significantly hinder our chances of winning this award?

Answer 1. This is an important requirement as DCCA does a lot of live events and we need a vendor who has “actual” experience, so that they are directly familiar with the issues involved.

Question 2. The solicitation mentions having rental backups, if something were to act up. Our company doesn't handle rental equipment or keep backups in our warehouse. We have great relationships with our vendors, which means fast RMA processes if something stops working. Will these be acceptable?

Answer 2. Rentals are a necessity and requirement because of live events which require a faster turnaround than an RMA process will allow.

Question 3. Lastly, I saw that you require 12 months of warranty on all equipment. 90% of equipment should have this from the manufacturer. If I find some equipment that the vendor doesn't allow for 12 months of warranty, I will reach out.

Answer 3. The Courts requires that all warranties comply with Appendix A – Audiovisual Equipment Specifications, Appendix A-7, Clause 3.5 Warranty and Maintenance.

Question 4. We note that the Vaddio CCUs are to be mounted in Conference Room 224's equipment rack. The video output of these controllers is then intended to route via fiber to the Central Video Recording System. Will the operators of the Central Video Recording system not need to access the CCUs from their work stations?

Answer 4. Ideally the CCU would be located in the control room as stated; however, the current cable path (assuming 3/4" to 1" existing conduit between the rack and control room, based on existing cabling) will support the wired connections to locate them in the Ceremonial Courtroom's control room. Placing the CCU units in the courtroom's rack (and using the fiber optic multiplexer) allows for less cabling (1 fiber and 5 CAT6 vs 17 CAT6) to both the cameras and to the control room. We don't anticipate that the camera settings will require much modification once they have been initially setup.

ATTACHMENT A

District of Columbia Court of Appeals Audiovisual Update Project - CPFMD-17-1115
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Question 5. We typically use HDMI scalers ahead of the content input on codecs. We note the Atlona's HDMI output directly feeds the codecs in some rooms. Will systems lacking a scaler accommodate any anticipated laptop resolutions? We will not add a scaler unless directed to do so.

Answer 5. Understood, we decided to not use scalers on the codec inputs as the display systems support UHD resolution, and the concern is that if the client is showing UHD, that by down-scaling the UHD video to HD (1080P for example) and transmitting via VTC, any text would be too small and of poor quality for good viewing at the far site. The client will need to be instructed that any content sent to the far site (which the DCCA stated is rarely used) will need to be presented in either 1080P or WXGA resolutions to allow for a usable image at the far site.

Question 6. Does the projector simply "lay" on the niche shelf in the Ceremonial Court Room? No mounting hardware is required?

Answer 6. Yes, the projector sits on a gyp board "shelf" in the recess above the doors. No additional mounting hardware is required.

Question 7. In the Solicitation on page 28 of 30 the M.4 Evaluation Criteria lists Understanding of the Project Requirements and Technical Approach to Performing the Work. I didn't see these listed in the description of Tabs on page 27 for the Volume I Technical Proposal. Can you clarify which Tab(s) should include the Understanding of the Project Requirements and Technical Approach to Performing the Work?

Answer 7: See Amendment 002 to the solicitation, Items 1 & 2.

Question 8. If there is Bid bond requirement, will it be a set price (id 1K, 3K, 5K) or will be based on a % of the total proposed p[rice (excluding the materials costs)?

Answer 8. Yes, there is a 5% bid bond required, see Bid/Offer Bond Form, Attachment J.14.

Question 9. Will the Courts pay to purchase the equipment up front for this project?

Answer 9. No, the Courts will not pay any upfront cost for the project.

END OF QUESTIONS AND ANSWERS

